

UBA SWISH- Document Guidelines

These guidelines are crafted to assist students in creating a professionally crafted proposal for UBA- SWISH Hackathon. It is strongly encouraged to follow these guidelines for consistency. It is noteworthy that, unlike other hackathons, the UBA – SWISH places a greater emphasis on the quality of the proposal document along with the final pitch.

PROPOSAL FORMAT

1. The document must be composed in English.
2. Submissions are limited to electronic PDF format, with a file size not exceeding 2MB.
3. The text should be in 12-point Times New Roman, left-aligned, and formatted with 1.5 spacing. Margins should be set at 1 inch at the top and bottom and 0.75 inch on each side.
4. The entire document, including figures, photographs, tables, and annexes, should not surpass 20 pages in A4 format.
5. Page numbering is required at the bottom center of all pages except the title page. The title page is not included in the 20-page limit but is part of the 2MB size restriction.
6. Plagiarism is a severe violation that may lead to disqualification. Accurate citations, italicized as appropriate, must be provided to attribute ideas or content to the respective individuals or sources.
7. We have included some questions on implementation of the proposal to understand the field dynamics if it has to be implemented

| S. No | Sections | Description |
|-------|------------|--|
| 1 | Title Page | <p>This serves as the cover page for the paper and should encompass the following details:</p> <ul style="list-style-type: none">● Submission for the UBA – SWISH Hackathon (Year)● The title of the report● Name of the Team● Name of the Institute● State <p>Not included in the 20-page limit but is part of the 2MB size restriction. No page number</p> |
| 2 | Abstract | <p>Summary of the proposal (No more than 180 words.) The page number starts at the bottom center.</p> |

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|----|-------------------------------|--|
| 3 | Table of Contents | List of sections in the proposal by page number. |
| 5 | Biography | The project must include a biography of the team at least 180 words and no more than 250 words. |
| 6 | Introduction | Should emphasize on the problem statement and need for the project in not more than 400 words |
| 7 | Objectives of the projects | List the objectives of the project in bulletins. This should potentially convey the outcome of the project |
| 8 | Methodology | Detailed explanation of the proposed innovation and how it can be implemented in more than 700 words |
| 9 | Beneficiaries | List out the beneficiaries in a bulletin format in a quantifiable number |
| 10 | Social Impact | Deliverable directly available to the beneficiaries. Emphasize how can they benefit in not more than 75 words in quantifiable format |
| 11 | Budget to implement on ground | Detailed breakup on implementing the innovation in a rural setup, if it has to be |
| 12 | Timeline | Time frame for key activities to implement the project, if it has to be |
| 13 | Sustenance | What can be the plan for sustenance after implementation and what are the economics in not more than 150 words |
| 14 | Impact of environment | Detail on how this innovation can benefit the environment in quantifiable terms in not more than 100 words |
| 15 | References | List of all cited sources. |
| 16 | Appendix | Any other add-on information to substantiate your innovation in not more than two pages |